



**Underwater Intervention 2012**  
**January 24-26, 2012**  
**New Orleans, LA**  
**Exhibit Space Contract**

**This Company Information will be used to post to the web site AND for the Final Program.**

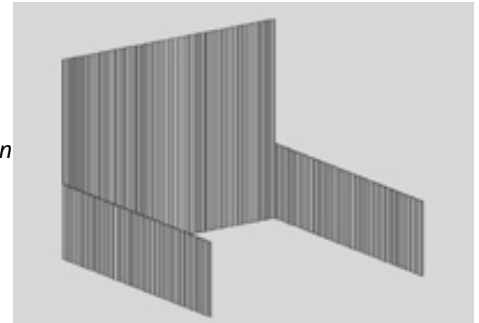
Company Name: _____	Booth Request _____
Contact Person to be Published: _____	Qty: _____
Address: _____	
City: _____ State/Prov.: _____ Postal Code: _____ Country: _____	
Telephone: _____ Fax: _____ Web Address: _____	
Company Description (25 -50 words): Use separate sheet if needed.	

Responsible Person for booth payment and information:

Name \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**EXHIBIT PACKAGE**

- 10' x 10' pipe and drape - see illustration (carpet, utilities, and furnishings NOT included)
- Company Sign 7" x 22"(Blue Ink on White)
- 1 Full Conference Registration
- 2 Exhibits Hall Registrations
- 50 Client/Guest Invitations per Company - Invitation is for Exhibits Only Registration - One Person per Invitation



**Fee Schedule:**

All space is sold in 10ft x 10ft increments.  
 Base Price: \$2,000.00 per 10ftx10ft space

**Available Discounts:**

- Member ( ADCL or MTS ) Discount: \$400.00, expires July 1 (includes Early Bird Discount)
- Early Bird Discount: \$150.00, expires November 1 (cannot be combined with Member Discount)
- Multiple Booth Discount: \$50.00 per booth space, expires January 1

**Payment Policy:**

Deposits are required upon receipt of invoice. Without deposit, reservation will not be confirmed, and discounts will not be honored. If reservation is made within 30 days of show opening, payment in full will be required in advance.

**Cancellation Policy:**

- If reservation is cancelled by exhibitor no later than July 1 (or within 24 hours of late reservation), the full amount currently paid will be re-funded, less any bank fees.
- If reservation is cancelled by exhibitor after July 1 and no later than November 1, a refund will be made equivalent to 50% of amount paid less any bank fees.
- If reservation is cancelled by exhibitor after November 1 or exhibitor is a "no show" at the event, no refund will be available.
- If event is cancelled by show management, all payments will be refunded. If, due to disaster or other location issues, event is relocated, exhibitors will be notified and given a time frame in which to decide whether to continue or cancel.

*Underwater Intervention is a not-for-profit event. Our Fee Schedule and Cancellation Policy are set in such a way as to protect our ability to pay our show related obligations. We realize that often circumstances beyond your control dictate your need to cancel participation. However, at a certain point in the process, we are obliged to pay costs related to your participation even if you cancel. We feel the posted cancellation policy is a fair compromise.*

**Payment Options**

*We accept Company Check or Money Order  
Payable to Underwater Intervention*

*For Wire Transfer, Add 4% Administrative Fee - request Bank Details from rroberts@adc-int.org*

*To Pay by Credit Card Add 4% Administrative Fee*

\_\_\_\_\_ VISA \_\_\_\_\_ MasterCard \_\_\_\_\_ American Express

*Name on Card:* \_\_\_\_\_

*Card Number:* \_\_\_\_\_

*Expiration Date:* \_\_\_\_\_ *V-Code:* \_\_\_\_\_

*Signatory: This contract must be signed by a duly authorized company representative. By signing this contract, Exhibitor accepts without reservation the following:*

*Payment and Cancellation Terms as Stated.*

*Rules and Regulations on pages 3 and 4 of this document.*

*Rules for Display as posted on the event web site*

*Signature:* \_\_\_\_\_

*Print Name:* \_\_\_\_\_

*Date:* \_\_\_\_\_

**RULES, REGULATIONS AND CONDITIONS FOR EXHIBITORS AT UNDERWATER INTERVENTION**

*Return to: Rebecca Roberts, Underwater Intervention, 5206 FM 1960 W, Suite202, Houston, Texas  
77069 ~ Fax: 281-893-5118 ~ E-mail: rroberts@adc-int.org*

**1. LIMITATIONS OF LIABILITY.** Exhibitor agrees to make no claim for any reason whatsoever against Underwater Intervention, its Employees, Members, Insurers, Committees, Agents, and Sponsoring Societies (collectively hereafter referred to as UI) and/or any site or location at which Underwater Intervention shall be held, its Employees and/or Agents (collectively hereafter referred to as Site) for loss, theft, damage or destruction of goods; or for any injury, including death to himself, employees, agents, or representatives; nor for any damage of any nature, including damage to his business for failure to provide exhibit space; nor for failure to hold the event as scheduled; nor for any action or omission of UI or Site. The exhibitor is solely responsible for his own exhibition material and products, and should insure exhibit and products, from loss or damage from any cause whatsoever.

It is understood all property of an exhibitor is in his care, custody and control in the transit to or from or within the confines of the exhibit hall. UI shall bear no responsibility for the safety of the exhibitor its personnel, employees, agents, or representatives, or personal property.

**2. EXHIBITOR REPRESENTATIVE'S RESPONSIBILITY.** Exhibitor agrees to indemnify UI and Site its Employees, Agents, or Representatives against – and hold them harmless for – all claims arising out of the acts of negligence of exhibitors, exhibitor's agents, employees, representatives, or event attendees.

**3. SUBORDINATION OF OTHER AGREEMENTS.** Exhibitor agrees that these Rules, Regulations and Conditions and/or the Regulations of Site, which shall control the referenced exhibit space and rights of access into Symposium, will take precedence over Exhibitor's contractual arrangements with and/or obligations to third parties in respect to the exhibit space.

**4. RELOCATION AND FLOOR PLAN REVISIONS.** UI reserves the exclusive right to revise the exhibit hall floor plan and to locate or relocate an assigned exhibitor as may be required. Exhibitor shall adhere to the Site conditions and regulation as regards condition of the site property, and shall at the close of the conference immediately surrender exhibit space to UI and property owner in good repair and condition.

**5. ELIGIBILITY.** UI has the sole right to determine the eligibility of any company or product for inclusion in the conference. UI reserves the right to refuse the application of any party whose product or service, or proposed exhibit is not in keeping with the character of the conference.

**6. EXHIBIT INSTALLATION.** Exhibitor is responsible for the cost and installation of all furnishings for displaying Exhibitors' goods and services. Exhibitor is solely responsible for installation and removal of exhibit within the regulations of Site. Exhibitor is responsible for all support services including but not limited to cleaning, electrical, plumbing, and drayage. Exhibitor is liable for any damage caused to building floors, walls, or columns, or to standard booth equipment, or to other exhibitor's property. Exhibitor may not apply paint, lacquer, adhesive or other coatings to building, columns, floors, or walls, or to standard booth equipment.

**7. SERVICE PROVIDERS.** UI is in no manner responsible for breakdown or failure of services provided in connection with the conference.

**8. HEIGHT AND DESIGN.** All exhibit display construction design must conform to the regulations as set forth in the "Display Rules and Regulations", a copy of which is supplied to each exhibitor by the general contractor. "Display Rules and Regulations" provides details as to what is allowed for exhibitor's booth so as to enable use of space without detriment to neighboring exhibitors or the Conference.

**9. SUBLEASING.** Exhibitor may not sublet his exhibit space, nor any part thereof, offer for sale, or advertise articles not manufactured or sold by the exhibiting company, except where: 1. Such articles are necessary for proper demonstration or operation of the exhibitor's display, in which case the identification shall be limited to the manufacturer's normal regular nameplate and 2. Regarding manufacturer's reps or general suppliers/distributors for their principal. Exhibitor may not permit non-exhibiting company representatives to operate from his booth. Rulings of UI will in all instances be final with regard to use of exhibit space.

**10. INSTALLING, EXHIBITING, and DISMANTLING.** Dates and Hours for installing, exhibiting and dismantling shall be those specified by UI. Exhibitor shall be liable for all storage and handling charges resulting from failure to remove exhibit material from the conference by the end of the conference. Dismantling shall not begin until after scheduled closing of the conference and shall be completed by 23:59 of the closing day.

**11. OCCUPANCY DEFAULT.** Any Exhibitor failing to occupy space contracted for shall not be relieved of the obligation of paying the full rental charge of such space If not occupied by the time set for completion of the installation of displays, or if Exhibitor fails to comply with any regulations set forth by UI, Site, or General Contractor, such space shall be taken by UI and re-allocated or reassigned for such use as UI sees fit.

**12. CANCELLATION BY EXHIBITOR.** Exhibitor agrees to make payment for space when due. If payment is not made by due date, UI may, at its discretion, re-allocate space allotted to Exhibitor. In the event of cancellation by Exhibitor, UI shall determine an assessment covering the reassignment of space, prior services performed, and other damages related to cancellation, according to the following schedule: Refund provisions shall be as stated on the Exhibitor Reservation Form and Participation Contract.

**13. LOTTERIES, CONTESTS, PROMOTIONS, SELLING.** The operation of games of chance or lottery devices, or the actual or simulated pursuit of any recreational pastime is not permitted without prior approval from UI. Any demonstration or activity that results in obstruction of aisles or prevents easy access to other exhibitors' booths will not be permitted. Exhibitor will restrict all selling and promotional activity to the assigned exhibit booth space and will not distribute materials of any nature the aisles, entrances, or exits.

**14. SHOW PROGRAM.** UI may list exhibitor in a show program and other printed material prepared and distributed in association with the Conference at the discretion of UI. UI bears no liability for errors or omissions contained in such information.

**15. ATTENDANCE.** UI does not guarantee nor commit to providing or arranging attendance of any particular company, person, or group to the Conference or Exhibit space. Exhibitor should not rely on representations, oral or written, regarding the character of the Conference. Admissions policies shall remain, at all times, the prerogative of UI, and may be revised or amended to suit unforeseen conditions.

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**16. CANCELLATION OR CHANGE OF CONFERENCE.** In the event that the premises in which the Conference is conducted should become unfit for occupancy or substantially interfered with by reason of any cause or causes not reasonably within the control of UI or its agents, the Conference may be cancelled or moved to another appropriate location, at the sole discretion of UI. UI will not be responsible for delays, damage, loss, increased costs, or other unfavorable conditions arising by virtue of cause or causes not reasonably within the control of UI. Causes for such action beyond the control of UI include, but are not limited to: fire, casualty, flood, epidemic, earthquake, explosion, accident, blockage, embargo, inclement weather, governmental restraints, act of a public enemy, riot or civil disturbance, impairment or lack of adequate transportation, inability to secure sufficient labor, technical or other personnel, labor union disputes, loss of lease or other termination by Site, municipal, state, or federal laws, or act of God. Should UI terminate this agreement pursuant to the provisions of this section, the exhibitor waives claims for damage arising wherefrom. Refunds in the event of termination shall be made to exhibitors in the amount of the original exhibit fee less pro rata adjustments based on UI costs incurred from staging the event.

**17. DISPLAY.** UI has full authority for approval or arrangement or appearance of items displayed. UI may, at its discretion, require replacement, rearrangement, or redecoration of any item or any booth, and no liability shall attach to UI for the costs that may evolve upon exhibitor thereby. Exhibitors with special backgrounds or side dividers must make certain that such material is furnished in such a manner as to not be unsightly to exhibitors in adjoining booths. If such surfaces remain unfinished at the end of the scheduled move-in period, UI may authorize the official decorator to affect the necessary finish and the exhibitor must pay all charges involved thereby.

**18. AMENDMENTS AND ADDITIONAL REGULATIONS.** Any matters not specifically covered by the preceding rules will be subject solely to the discretion of UI. UI may, at any time, amend or add to these rules and regulations, and all amendments will be binding on exhibitor equally with the foregoing regulations.

**19. AGREEMENT.** Exhibitor, for himself, or itself, his or its personnel, employees, agents, or representatives, acknowledges by signature below having been provided with these Rules, Regulations, and conditions and agrees to abide by the foregoing rules and regulations as well as those rules and regulations provided in the Exhibitor's Manual, and by the amendment and additions which may be put into effect by UI.